

## **Privacy policy LKT Electrical Services Ltd**



### Privacy policy for [www.lktelectricalservices.com](http://www.lktelectricalservices.com)

At LKT Electrical Services Ltd we are committed to protecting and preserving the privacy of our visitors when visiting our site or communicating electronically with us. Our privacy policy has been provided by the online solicitors at [LegalCentre.co.uk](http://LegalCentre.co.uk).

This privacy policy contains an explanation of what happens to personal data that you choose to provide to us, or that we collect from you whilst you visit this site.

We do occasionally update this policy so please do return and review this policy from time to time.

### **Who we are**

We are LKT Electrical Services Ltd, a team of local, friendly electricians based in Bicester, Oxfordshire and providing reliable, fully insured electrical services to both domestic and commercial customers locally and beyond.

If have any queries about the information we hold on you, please contact Lee Thomas, who you may email on [info@lktelectricalservices.com](mailto:info@lktelectricalservices.com) or telephone on 0800 772 3124

### **Information we collect**

In running and operating this website we may collect and process certain data and information relating to you and your use of this site. This data and information is detailed below:

- i. Details of visits to our website and the pages and resources that are accessed, including, but not limited to, traffic data, location data and other communication data that may assist us in understanding how visitors use this website.
- ii. Information that visitors provide to us as a result of filling in forms on our website, such as when a visitor is interested in sponsorship or the supporters club.
- iii. Information provided to us when our visitors communicate with us electronically for any reason, for example by email.

### **Use of cookies**

Cookies are sometimes used to improve the website experience of a visitor to a website.

We may sometimes use cookies on this website to record aggregate statistical information about the visitors to our site and the use that our visitors make of the website. When collected this information is used by us to improve our website and further enhance the visitor experience.

Please note that no personally identifiable information is recorded.

We may also use the cookies to gather information about your general internet use to further assist us in developing our website. Where used, these cookies are downloaded to your computer automatically. This cookie file is stored on the hard drive of your computer.

Cookies contain information that is transferred to your computer's hard drive and then stored there and transferred to us, where appropriate, to help us improve our website and the service that we provide to you.

All computers have the ability to decline cookies. You can easily decline or remove cookies from your computer using the settings within the Internet Options section in your computer control panel.

### **Use of your information**

The information we collect is used for our own use in developing our website. In addition, we may use the information for the following purposes:

- i. To provide you with information relating to our website and the products or services that you request from us.
- ii. To provide you with information on other services that we feel may be of interest to you.
- iii. To meet our contractual obligations to you.
- iv. To notify you about any changes to our website, including improvements, and service or product changes that may affect our website.

### **With whom we may share your information**

We will not share your information with any other organisation except in the following circumstances:

- i. We will share your information with another organisation to which we transfer, or are in discussions to transfer, our rights and obligations under our agreement with you.
- ii. We may share your information with another organisation that buys our organisation or our assets, or with another organisation from which we acquire a company or business, and in the course of any preceding negotiations with that organisation, which may or may not lead to a sale.
- iii. We may share your information with our funders or potential funders, such as our bank and with our professional advisers who have a reasonable need to see it.
- iv. We may share your information with any group companies of ours so that they can provide any products and services to you that you request.
- v. We may, on occasion, share your information with carefully selected businesses so that they can send you details of other related services. Alternatively, we may on occasion use your information to send you details of the products and services of carefully selected businesses, which are complementary to our own products

and services. If you do not want the information we hold on you to be used in this manner, you must contact us by emailing us at [info@lktelectricalservices.com](mailto:info@lktelectricalservices.com)

- vi. We will give third party providers who supply services to us, or who process information on our behalf, incidental access to your information but will always take steps to ensure their security measures are adequate to protect your information.
- vii. We will disclose your information to enforcement authorities if asked to do so, or to a third party in the context of actual or threatened legal proceedings or if otherwise required to do so by law.

### **Storing your personal data**

Data that is provided to us is stored on our secure servers, based in the UK.

The transmission of information via the internet is not completely secure and therefore we cannot guarantee the security of data sent to us electronically and transmission of such data is therefore entirely at your own risk.

### **Third party links**

You may find links to third party websites on our website. These websites should have their own privacy policies which you should check. We do not accept any responsibility or liability for their policies whatsoever as we have no control over them.

### **Contacting us**

If you have any questions or queries relating to this privacy policy then please contact us by email at [info@lktelectricalservices.com](mailto:info@lktelectricalservices.com)